



Great Glen Cricket Club Constitution

1. Name

The Club shall be known as 'Great Glen Cricket Club'.

2. Club Purposes

The main purposes of the Club are to provide facilities for and to promote participation in the amateur sport of cricket.

3. Affiliation

3.1. The Club is affiliated to the England and Wales Cricket Board through the Leicestershire & Rutland Cricket Board (or any successor local body).

3.2. The Club and its members shall ensure that members, playing and non-playing, abide by the ECB Code of Conduct which incorporates the Spirit of Cricket and by the Laws of Cricket.

3.3. The Club shall adopt and implement the ECB Safe Hands – Cricket's Policy for Safeguarding Children and any future versions of the policy. The Club must also have a separate club safeguarding Policy Statement, as required by the ECB.

3.4. The Club shall adopt and implement the ECB Club Inclusion and Diversity Policy and any future versions of this policy.

4. Membership

4.1. Membership of the club shall be open to all, regardless of sex, age, disability, ethnicity, nationality, sexual orientation, religion, except as a necessary consequence of the requirements of cricket.

4.2. The club will seek to encourage membership from residents, or former residents of the village of Great Glen, Leicestershire.

4.3. The Club may have different classes of membership and subscription on a non-discriminatory and fair basis. Classes of membership available will be decided by the Committee from time to time.

4.4. Membership will be by annual subscription, the amount for each class of membership to be agreed at each AGM. The Club will have an equitable pricing policy and will keep subscriptions at levels that will not pose a significant obstacle to people participating.



- 4.5. All subscriptions shall be paid by 1st June each year. Persons not paid at this date will not be deemed members of the club and will not be considered for selection until a subscription has been paid, subject to the discretion of the Committee.
- 4.6. No person shall be eligible to take part in the business of the Club or vote at general meetings unless the applicable subscription has been paid by the due date and/or membership has been agreed by the Committee.
- 4.7. The Committee may refuse membership, or remove it, at their discretion but only for good cause such as conduct or character likely to bring the Club or cricket into disrepute and:
 - 4.7.1. The Committee may only refuse to admit a new member if a resolution is passed at a meeting where the person in question has been notified in writing in advance and been given 14 days to submit written representations for the Committee to consider at the meeting. Appeal against a refusal of membership shall be to the Appeal Committee as detailed below.
 - 4.7.2. The procedure for taking disciplinary action against a member, including removing membership, is dealt with in more detail below.
- 4.8. All members will be subject to these Rules and by joining the Club will be deemed to accept these Rules, the Player Code of Conduct detailed below and any other Regulations and Codes of Conduct that may be adopted by the Club from time to time.
- 4.9. The Secretary will keep a register of members.
- 4.10. Membership is not transferable and shall cease on death.
- 4.11. A member may resign by written notice to the Club, but the return of any subscription paid is at the discretion of the Committee.

5. Annual General Meetings (AGM)

The Club will hold an AGM not more than 15 months after the last AGM. The date of each AGM will be decided by the Committee and publicised to all members with at least 28 days' notice.

Nominations for all Committee positions should be sent to the Secretary a minimum of 14 days in advance of the AGM. The Secretary will forward details of nominations to all paid up members in advance of the AGM.

At every AGM:

- 5.1.1. The members will elect a Committee including a Chairman, Treasurer and Secretary and other Committee positions as defined from time to time by the Committee, to serve until the next AGM;



- 5.1.2. The members will elect Captains and Vice-Captains for the playing sides determined from time to time by the Committee, who will serve on the Committee until the next AGM;
- 5.1.3. The President of the Club shall be elected annually and shall have full membership of the club and all its committees. Vice Presidents shall be elected annually and shall have membership of the club only, however they shall be eligible for election to the Committee in the normal manner;
- 5.1.4. The election of all Committee positions will be via members' vote, on a one vote per member basis;
- 5.1.5. Members will have the option voting in-person at each AGM, or in writing via post, text or email to be submitted to the Chairman at least 24 hours prior to the start of each AGM (with the exception of Vice-Captains, per Clause 5.1.7 below);
- 5.1.6. Votes will be counted by the Chairman and in the event of a tie, the Chairman shall be entitled to a secret casting vote;
- 5.1.7. Election of Vice Captains shall be by a show of hands by eligible members only at the AGM;
- 5.1.8. In the event of no nominations being received 14 days in advance of the AGM, the election of all Committee positions shall be decided by a vote at the AGM;
- 5.1.9. The Treasurer will produce accounts of the Club for the latest financial year – which shall run between 1st November and 31st October - audited as the Committee shall decide;
- 5.1.10. The Committee will present a report on the Club's activities since the previous AGM;
- 5.1.11. The members will appoint a suitable person to audit the accounts; and
- 5.1.12. The members will discuss and vote on any resolution (whether about policy or to change the Rules) and deal with any other business put to the meeting.

6. Extraordinary General Meetings (EGM)

An EGM shall be called at any time deemed fit by the Committee or upon receipt by the Secretary of a written request for the same stating the reasons for, and signed by not less than 6 fully paid up members.



7. Committee

7.1. Role

- 7.1.1. Subject to these Rules the Committee shall have responsibility for the management of the Club, its funds, property and affairs.
- 7.1.2. The Management Committee shall have power to deal with any matter not provided for in these rules.

7.2. Composition

- 7.2.1. The Committee shall consist of at least four members (including the Club Welfare Officer)
- 7.2.2. At least three of the Committee must be unrelated to each other and not co-habiting.
- 7.2.3. The Committee shall be elected by the members at the Annual General Meeting as detailed in Clause 5.
- 7.2.4. The Committee members shall consider skills needed and diversity on the Committee.
- 7.2.5. The Committee may co-opt Club members to fill a vacancy or as an additional Committee member to serve until the end of the next AGM.
- 7.2.6. Any Committee member may be re-elected without limit.
- 7.2.7. A Committee member ceases to be such if he or she:
 - (a) ceases to be a member of the Club; or
 - (b) resigns by written notice to the Club; or
 - (c) is removed by the Committee in accordance with clause 4.7 and 8.

7.3. Committee Meetings

- 7.3.1. Whenever a Committee member has a personal interest in a matter to be discussed he or she must declare it, withdraw from that part of the meeting (unless asked to stay), not be counted in the quorum for that agenda item and withdraw during the vote and have no vote on the matter concerned. Conflicts of Interest must be recorded and minuted.
- 7.3.2. The Committee shall meet at least four times each year. The Committee may decide its own way of operating. Unless it otherwise resolves the following rules apply:



- (a) at least 2 Committee members must be present for the meeting to be valid;
- (b) Committee meetings may be held either in person or by telephone, televisual or other electronic or virtual means agreed by the Committee in which all participants may communicate simultaneously with all other participants;
- (c) the Chair or whoever else those present choose shall chair meetings;
- (d) decisions shall be by simple majority of those voting; and
- (e) a resolution in writing signed by every Committee member shall be valid without a meeting;

7.3.3. The Committee shall appoint a Club Welfare Officer to ensure compliance with safeguarding legislation and the ECB Safe Hands policy. The Club Welfare Office shall be a Committee member and report to relevant Committee meetings and the reports, together with any action taken, must be minuted.

7.4. Bank Account & Payments

Any bank account in which any part of the Club's funds are deposited shall be operated by the Committee and shall be held in the name of the Club. All cheques and orders for payment of money from such accounts that exceed £500.00 must be signed (or otherwise authorised in the event of electronic payment) by at least two people authorised by the Committee, including at least one Committee member.

7.5. Delegation

The Committee may delegate any of their functions to any individual outside of the Committee but must specify the scope of the delegated activity and powers; the extent to which it can commit the funds of the Club; and their duty to report back to the Committee. The Committee may withdraw or amend any delegated powers at any time.

7.6. Disclosure

Annual Club reports and statements of account must be made available for inspection by any member and all club records may be inspected by any Committee member.

7.7. Indemnity of Committee Members

7.7.1. The Club shall indemnify and hold harmless all members of the Committee (whether elected or appointed) as well as any individuals who the Committee delegate powers to against all claims, losses damages, penalties, fines and reasonable expenses when acting on behalf of the Club.

7.7.2. No indemnity shall apply for any fraudulent, negligent or reckless actions, willful misconduct or actions in bad faith.



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- 7.7.3. The Club shall arrange appropriate insurance on an annual basis to meet the obligations of Clauses 7.6.1 and 7.6.2 above.



8. Removal of Membership, Discipline and Appeals

- 8.1. Any complaints regarding the behaviour of members, guests or volunteers should be lodged in writing with the Secretary. Complaints should be clearly identified as formal complaints.
- 8.2. Any person that is the subject of a written complaint or appeal shall be notified of the procedures to be followed by Committee in reasonable time to prepare for any hearing.
- 8.3. The Committee shall appoint a disciplinary sub-committee (Disciplinary Sub-Committee) comprised of three paid-up Club members who have been members for not less than three years. The Disciplinary Sub-Committee will meet to hear complaints within 21 days of a complaint being lodged. Any person requested to attend a Disciplinary Sub-Committee shall be entitled to be accompanied by a friend or other representative and to call witnesses. The Disciplinary Sub-Committee has the power to take appropriate disciplinary action on behalf of the Committee, including the termination of membership.
- 8.4. Non-attendance of any person requested to attend a Disciplinary Sub-Committee shall not preclude said sub-committee from reaching a judgement and taking disciplinary action on behalf of the Committee. The ability to reach a decision will be at the sole discretion of the Disciplinary Sub-Committee.
- 8.5. The outcome of the disciplinary hearing shall be put in writing to the person who lodged the complaint and the person against whom the complaint was made within 14 days following the hearing.
- 8.6. There shall be a right of appeal within 14 days of receipt of the disciplinary decision or decision to refuse membership:
 - 8.6.1. against the Disciplinary Sub-Committee's findings or the sanction imposed or both; and
 - 8.6.2. against the Committee's refusal to admit a new member

in either case, the Committee shall appoint an appeals committee ("Appeals Committee"). The Appeals Committee shall have three paid-up Club members who have been members for not less than three years, which shall not include members involved with the initial disciplinary hearing. The Appeals Committee shall consider the appeal within 21 days of the Secretary receiving the appeal. The individual who submitted the appeal shall be entitled to be accompanied by a friend or other representative and to call witnesses. The decision of the Appeals Committee shall be final and binding on all parties.

- 8.7. The Committee has the right to temporarily suspend any member from Club activities following receipt of a Complaint at its absolute discretion, pending the outcome of the above process.



8.8. In the event of termination of membership at the conclusion of the above process, the former member shall be in no way entitled to any refund of annual subscriptions paid.

9. Alterations

Proposed alterations to these Rules must be delivered in writing or email to the Secretary 14 days prior to any AGM. Any amendments to these Rules will only apply subject to a resolution passed by two-thirds of the votes cast and resolved changes can only take affect from the start of the following season.

10. Player Etiquette

All members and non-members participating in any matches or other Club activities shall;

- 10.1.1. Abide by the ECB Code of Conduct which incorporates the Spirit of Cricket and by the Laws of Cricket, per Clause 3.2;
- 10.1.2. Endeavour to make themselves available for matches;
- 10.1.3. Be available for whichever team selected;
- 10.1.4. Confirm availability to Captains by specified deadlines;
- 10.1.5. Make Captains aware of any transport, timekeeping or availability issues at the earliest opportunity;
- 10.1.6. Arrive at the ground at the time specified;
- 10.1.7. Assist with the setting up and putting away of equipment as required;
- 10.1.8. Conduct themselves in a sportsmanlike manner at all times and represent the club in a positive manner;
- 10.1.9. Ensure match subs are paid to the Captain by end of tea interval;
- 10.1.10. Ensure they arrive at matches in a fit state to play;
- 10.1.11. Take part and support the club's social activities both after matches and other social activities and fundraisers.

Adopted at a meeting held

at [Place]

on [Date]

Signed



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Name

Signature